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ABSTRACT

This annotated bibliography covers the period from 1974 to 1981, with primary emphasis on documents and publications produced between 1978 and 1981. The majority of the publications cited are U.S. government documents; however, the last section includes relevant monographs, journal articles, and conference papers that were selected by the National Commission on Libraries and Information Science. Arrangement is by type of document or publication, and includes the following categories: (1) laws; (2) executive orders, presidential memoranda and statements, and White House press releases; (3) circulars, bulletins, and memoranda from the Office of Management and Budget; (4) federal management circulars; (5) regulations and statutes; (6) standards, manuals, and directories; (7) Congressional hearings; (8) reports of departments, agencies, commissions, and the Congress; (9) background and survey reports from departments, agencies, commissions, and the Congress; and (10) the non-governmental resources. Within each document category, works are divided by seven subject headings: National Information Policy; Privacy Act and the Freedom of Information Act; Information Resource Management; Paperwork Reduction; Data Privacy and Data Security Management; Information Technology; and International Issues and Policies. (SD)

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ED314096

National Commission
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ASPECTS OF U.S. INFORMATION POLICY:

AN ANNOTATED BIBLIOGRAPHY OF FEDERAL LAWS, POLICIES, REGULATIONS, CONGRESSIONAL HEARINGS WITH RELATED MONOGRAPHS, SERIALS AND STUDIES FROM THE PRIVATE SECTOR

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National Information Policy

The Privacy Act and Freedom of Information Act

Information Resource Management

Data Privacy and Data Security Management

Information Technology

Paperwork Reduction

International Issues and Policies

February 1982

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Introduction

This bibliography, prepared for the National Commission on Libraries and Information Science in Feburary 1982, covers a period from 1974, with primary emphasis on documents and publications produced 1978 to 1981. It is intended to up-date and supplement a bibliography produced by the Office of Management and Budget in December 1978 entitled "Federal Data Processing Policies and Regulations: An Annotated Bibliography of Laws, Policies, Regulations and Other Documents Pertaining to the Management of Federal Data Processing and Related Telecommunications Activities."

The majority of the publications cited are U.S. government documents. However, there is a section included of relevant monographs, journal articles and conference papers which were selected from a bibliography produced by the National Commission on Libraries and Information Science in July 1981. This bibliography dealt with some of the topics covered here.

Arrangement is by type of document or publication. Within each document category, works are divided by seven subject headings, which always appear in the same sequence. These subjects, in the order in which they appear in each category, are as follows:

- National Information Policy
- Privacy Act and Freedom of Information Act
- Information Resource Management
- Paperwork Reduction
- Data Privacy and Data Security Management
- Information Technology
- International Issues and Policies

Citations for this bibliography were gathered in the law libraries of the Catholic University of America and George Mason University;

the Arlington County (Va.) Public Library and the Library of the White House and Executive Office of the President. Appreciation is here expressed for the splendid assistance which was offered by the librarians of these research facilities.

LAWS

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v, 14p.

This work, compiled by Jeff Griffith of the Information Systems Office of the Congressional Research Service, is here reproduced in its entirety. (See Attachment 1.)

United States. Congress. House of Representatives. Committee on House Administration. Information Policy: Public Laws from the 95th Congress for the United States House of Representatives. Committee Print. Committee on House Administration, House of Representatives. Ninety-sixth Congress, first session. Washington: GPO, 1979.

vii, 22p.

This work, compiled by Jean-Paul Emard of the Science Policy Division of the Congressional Research Service is reproduced in its entirety. (See Attachment 2.)

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Reagan, Ronald. Protection of Classified National Security Council and Intelligence Information: Statement on the Issuance of a Presidential Directive, January 12, 1982. Weekly Compilation of Presidential Documents, vol. 18, January 18, 1982.

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OMB Circular A-3 (Revised). "Government Periodicals." Prescribes the policy and uniform procedures governing the. . . appropriations available for printing and binding. . . journals, magazines, periodicals and similar publications." Issued by OMB May 18, 1972.

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OMB Bulletin 78-6. Data on Acquisition, Operation or Use of Automatic Data Processing Systems. Issued by OMB December 22, 1977.

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Implementation of the Privacy Act of 1974. (45CFR 1224.) Code of Federal Regulations, 1980.

OMB Privacy Act Procedures, (5CFR 1302) Includes rules for determining if an individual is subject of a record; request for access to the accounting of disclosures from records; requests to amend records; requests for review; schedule of fees. Title 5, Code of Federal Regulations, 1981.

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Inspection and Copying of Records: Rules for Compilance with Public Information Act. (45CFR 1215.) Code of Federal Regulations, 1980.

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Data Base Directions, the Conversion Problem: proceedings of the workshop of the National Bureau of Standards and the Association for Computing Machinery, held at Fort Lauderdale, Florida, November 1-3, 1977. Washington[?]: U.S. Department of Commerce, National Bureau of Standards, 1980.

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Roistacher, Richard C. A Style Manual for Machine-readable Data Files and Their Documentation. Washington: U.S. Department of Justice, 1980.

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ib, 170p.

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United States. Congress. House of Representatives. Committee on Government Operations. Subcommittee on Government Information and Individual Rights. The Freedom of Information Act: Federal Law Enforcement Implementation: Hearing before a Subcommittee of the Committee on Government Operations, House of Representatives, Ninety-sixth Congress, first session, February 28, 1979. Washington, GPO, 1981.

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House hearings held before the Subcommittee on government operations on March 13, 1975, 94th Congress, first session, on I.R.S. and Secret Service records policy.

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U.S. Congress. House. Committee on Government Operations. Government Activities and Transportation Subcommittee. Federal Information Centers. Hearings. 96th Congress, 2nd Session, on H.R. 12583 and H.R. 12744. Washington, U.S. Government Printing Office, 1979. 118p. Hearings held May 18 and June 23, 1978.

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